

## Academic Libraries 2014-15

Institution: Potomac State College of West Virginia University (237701)  
User ID: P2377011

### Overview

#### Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenditures, and library services for libraries in degree-granting postsecondary institutions.

#### Recent changes

The Academic Libraries survey component is new to IPEDS for the 2014-15 collection cycle. The Academic Libraries component for IPEDS replaced the previous Academic Libraries Survey, which was collected from degree-granting postsecondary institutions every other year in odd-numbered years. The new Academic Libraries component is mandatory and will be collected annually in the spring starting with the 2014-15 data collection cycle. Visit the [Academic Libraries Resource](#) page for more information on reporting changes.

#### Data Reporting Reminders

Report all data for fiscal year (FY) 2014. Fiscal year 2014 is defined as the most recent 12-month period that ends before October 1, 2014, that corresponds to the institution's fiscal year.

#### Coverage:

A screening question in the Institutional Characteristics (IC) Header component determines the institutional level of reporting for degree-granting institutions on the Academic Libraries component. If the total library expenditures = 0, the institution will not submit the Academic Libraries component. If annual total library expenditures are > 0, the institution will submit Section I of the Academic Libraries component. Institutions with total library expenditures >\$100,000 will report additional expenditures and interlibrary services information in Section II of the Academic Libraries component.

#### Resources:

To download the survey materials for this component: [Survey Materials](#)  
For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

**Screening Question**

Is the library collection entirely electronic?

Yes

No

### Library Collections/Circulation

<b>Section I:</b>		
<b>For all degree-granting institutions with library expenditures &gt;0 as reported on IC Header</b>		
<b>NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2014.</b>		
<b>Library Collections</b>	<b>Physical</b>	<b>Digital/Electronic</b>
Books	37,116	1,249
Databases		16
Media	410	0
<b>Total</b>	<b>37,526</b>	<b>1,265</b>
<b>Library Circulation</b>	<b>883</b>	<b>0</b>

**Expenditures and Interlibrary Services**

**Section II:**  
**For degree-granting institutions with  
 library expenditures > \$100,000 as reported in IC Header**

**Library expenditures should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2014.**

**?** Indicate the number of **branch and independent libraries** (exclude the main or central library). 0

**?** **Expenditures** **Amount**  
**Total salaries and wages** from the library budget 0

**Are staff fringe benefits paid out of the library budget?**

Yes

**Total Fringe benefits**

No

**Materials/services expenditures**

One-time purchases of books, serial backfiles, and other materials	15,788
Ongoing commitments to subscriptions	101,117
All other materials/service cost	35,897
<b>Total materials/services expenditures</b>	<b>152,802</b>

**Operations and maintenance expenditures**

Preservation services	0
All other operations and maintenance expenditures	3,265
<b>Total operations and maintenance expenditures</b>	<b>3,265</b>

**Total Expenditures** 156,067

**Total Expenditures (as reported in IC Header)** 156,066

**Interlibrary Services**

**Number**

Total interlibrary loans and documents provided to other libraries	78
Total interlibrary loans and documents received	170

**Does your library support virtual reference services?**

Yes

No

**You may use the space below to provide context for the data you've reported above.**

### Prepared by

**This survey component was prepared by:**

<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input checked="" type="radio"/> Academic Library Contact	<input type="radio"/> Other

Name: Kathleen Weber
Email: ksweber@mail.wvu.edu

How long did it take to prepare this survey component?	2 hours	minutes
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The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

**Summary****Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2015.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

<b>Library Collections/Circulation</b>	<b>Physical Collection</b>	<b>Digital/Electronic Collection</b>
Books	37,116	1,249
Databases		16
Media	410	0
Total Collection	37,526	1,265
Total Circulation	883	0

<b>Expenditure</b>	<b>Amount</b>
Salaries and wages	\$0
Fringe benefits	N/A
Materials/services expenditures	\$152,802
Operations and maintenance expenditures	\$3,265
Total Expenditures	\$156,067

**Academic Libraries**

Potomac State College of West Virginia University (237701)

**There are no errors for the selected survey and institution.**