

## Overview screen

### 12-month Enrollment Overview

The 12-Month Enrollment component collects unduplicated student enrollment counts and instructional activity data for an entire 12-month period. Using the instructional activity data reported, a full-time equivalent (FTE) student enrollment at the undergraduate and graduate level is estimated. NCES uses the FTE enrollment to produce indicators such as expenses by function per FTE as reported in the IPEDS Data Feedback Report.

#### Data Reporting Reminders:

- All institutions must now use the July 1 - June 30 reporting period. There is no longer the option of using the September 1 - August 31 reporting period.
- Institutions are now required to report using the new race/ethnicity categories. Using the new categories was optional in the Fall 2008, 2009 and 2010 collections and is required in the current Fall 2011 collection. For more information, visit the [Race/Ethnicity Resource Center](#)
- Institutions must continue to use the new postbaccalaureate degree categories. All postbaccalaureate students are to be reported as graduate students for enrollment purposes, including any doctor's-professional practice students (formerly first-professional).

&nbsp;

#### Resources:

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

### Undergraduate Instructional Activity Type

Undergraduate instructional activity data in Part B may be reported in units of contact hours or credit hours.

Which instructional activity units will you use to report undergraduate instructional activity?

Please note that any graduate level instructional activity must be reported in credit hours.

- Contact hours
- Credit hours
- Both contact and credit hours (some undergraduate programs measured in contact hours and some measured in credit hours)

You may use the space below to provide context for the data you've reported above.

## Part A - Unduplicated Count

### 12-month Unduplicated Count by Race/Ethnicity and Gender

July 1, 2010 - June 30, 2011

#### Race/Ethnicity Reporting Reminder:

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Students enrolled for <u>credit</u>	<u>Undergraduate students</u>
<b>Men</b>	
<u>Nonresident alien</u>	5
<u>Hispanic/Latino</u>	31
<u>American Indian or Alaska Native</u>	16
<u>Asian</u>	10
<u>Black or African American</u>	156
<u>Native Hawaiian or Other Pacific Islander</u>	1
<u>White</u>	803
<u>Two or more races</u>	4
<u>Race and ethnicity unknown</u>	30
<b>Total men</b>	1,056
Total men prior year	1,012
<b>Women</b>	
<u>Nonresident alien</u>	1
<u>Hispanic/Latino</u>	23
<u>American Indian or Alaska Native</u>	10
<u>Asian</u>	8
<u>Black or African American</u>	94
<u>Native Hawaiian or Other Pacific Islander</u>	2
<u>White</u>	945
<u>Two or more races</u>	2
<u>Race and ethnicity unknown</u>	47
<b>Total women</b>	1,132
Total women prior year	1,107
<b>Grand total (2010-11)</b>	2,188
<b>Prior year data:</b>	
Unduplicated headcount (2009-10)	2,119
? Total enrollment Fall 2010	1,836
NOTE: Grand total (2010-11) calculated above is expected to be greater than Total enrollment Fall 2010.	

### Part B - Instructional Activity

#### 12-month Instructional Activity July 1, 2010 - June 30, 2011

	2010-11 total activity	Prior year data
Undergraduate level:		
Credit hour activity	45,095	43,360

#### Full-Time Equivalent (FTE) Student Estimate

The FTE estimate below is calculated using an FTE Calculation Method based on the instructional activity hours reported above and the institution's calendar system. The estimated (FTE) student enrollment is:

	2010-11	Prior year data
Undergraduate student FTE	1,503	1,445

Calendar System (as reported on the prior year IC survey component): **Semester**

If the calculated FTE estimates are reasonable, click 'No' below and save the page.

&nbsp;

If the FTE estimates are not reasonable, **AND** you have reported the correct instructional activity hours above, click 'Yes' below and save the page. The system will then give you the opportunity to enter a more accurate FTE. This option should be used **ONLY** if the calculated estimate above is not reasonable for your institution.

Based on the information above, would you like to report a more accurate number for FTE enrollment?

Yes  No

**Summary screen****12-Month Enrollment Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the ExPT and sent to your institution's CEO in November 2012.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

**12-Month Unduplicated Headcount and Full-Time Equivalent Students**

Total undergraduate unduplicated headcount	2,188
Total full-time equivalent (FTE) undergraduate student enrollment	1,503

**Edit Report**

12-month Enrollment

Institution: Potomac State College of West Virginia University (237701)

**There are no errors for the selected survey and institution.**