

Institutional Characteristics, 237701
West Virginia University-Potomac State College, 2010-11

Part A - Mission Statement

1. Provide the institution's mission statement or a web address (URL) where the mission statement can be found.

Mission Statement URL: <http://www.potomacstatecollege.edu/about/philosophy.html>

Please begin URL with "http://" or "https://"

2. System, Governing Board or Corporate Structure (please see Instructions for reporting System or Corporate data).

This institution is NOT a part of a system or corporate entity

This institution is a part of a system or corporate entity.

Specify name of the system or corporate entity.

West Virginia Higher Education Policy Commission

Part B - Admissions and Estimated Enrollment

1. Does your institution have an open admission policy for all or most entering first-time degree/certificate-seeking undergraduate-level students?

If the only requirement for admission is a high school diploma or GED/other equivalent, your institution is still considered open admission. Institutions that require only an Ability to Benefit or similar test beyond the diploma/equivalent, and only reject a very small number of students based on the test, are also considered open admission.

If your institution does not have an open admission policy, you will be expected to answer additional questions (B2, B3, and B4) regarding your admissions procedures and admissions yield.

Yes No

While Potomac State is an open admission institution, capacity issues have led to restricted admissions for out-of-state students with less than a 2.0 cumulative high school grade point average.

Part B - Estimated Fall Enrollment

Estimated 2010 Fall Enrollment

Provide an early estimate of the institution's fall enrollment for all levels offered. Levels should match those indicated 'Yes' in the IC Header survey.

	Full-time	FT PY Enrollment	Part-time	PT PY Enrollment	Total
Undergraduate (academic or occupational programs)	1,415	1,344	421	466	1,836
Of undergraduates, those who are first-time, degree/certificate-seeking students	699	716	11	7	710
Graduate					

Part C - Student Services - Special Learning Opportunities

1. Does your institution accept any of the following? (Check all that apply)

Dual credit (college credit earned while in high school)

Credit for life experiences

Advanced placement (AP) credits

None of the above

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2. What types of special learning opportunities are offered by your institution? (Check all that apply)

<input checked="" type="checkbox"/>	<u>Distance learning opportunities (e-learning)</u>						
<input type="checkbox"/>	ROTC						
<input type="checkbox"/>	<table border="1"> <tr> <td><input type="checkbox"/></td> <td>Army</td> <td><input type="checkbox"/></td> <td>Navy</td> <td><input type="checkbox"/></td> <td>Air Force</td> </tr> </table>	<input type="checkbox"/>	Army	<input type="checkbox"/>	Navy	<input type="checkbox"/>	Air Force
<input type="checkbox"/>	Army	<input type="checkbox"/>	Navy	<input type="checkbox"/>	Air Force		
<input checked="" type="checkbox"/>	<u>Study abroad</u>						
<input type="checkbox"/>	<u>Weekend/evening college</u>						
<input type="checkbox"/>	<u>Teacher certification</u> (for the elementary, middle school/junior high, or secondary level)						
<input type="checkbox"/>	Students can complete their preparation in certain areas of specialization						
<input type="checkbox"/>	Students must complete their preparation at another institution for certain areas of specialization						
<input type="checkbox"/>	This institution is approved by the state for the initial certification or licensure of teachers.						
<input type="checkbox"/>	None of the above						

3. If your institution grants a bachelor's degree or higher but does not offer a full 4-year program of study at the undergraduate level, how many years of completed college-level work are required for entrance?

Number of years Select one

Part C - Student Services - Services, Library, Tuition

4. Which of the following selected student services are offered by your institution? (Check all that apply)

<input checked="" type="checkbox"/>	<u>Remedial Services</u>
<input checked="" type="checkbox"/>	<u>Academic/career counseling services</u>
<input checked="" type="checkbox"/>	<u>Employment services for current students</u>
<input checked="" type="checkbox"/>	<u>Placement services for program completers</u>
<input checked="" type="checkbox"/>	<u>On-Campus day care for children of students</u>
<input type="checkbox"/>	None of the above

5. Does your institution have its own library or are you financially supporting a shared library with another postsecondary education institution?

<input checked="" type="checkbox"/>	Have our own library
<input type="checkbox"/>	Do not have our own library but contribute financial support to a shared library
<input type="checkbox"/>	Neither of the above

6. Indicate whether or not any of the following alternative tuition plans are offered by your institution.

	No	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	<u>Tuition guarantee</u>		
<input type="checkbox"/>	<u>Prepaid tuition plan</u>		
<input checked="" type="checkbox"/>	<u>Tuition payment plan</u>		
<input type="checkbox"/>	Other (specify in box below)		

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Part C - Disability Service

Please indicate the percentage of all undergraduate enrolled during fall 2009 who were formally registered as students with disabilities with the institution's office of disability services (or the equivalent office).

<input type="checkbox"/>	3 percent or less	<input type="checkbox"/>	6%
<input checked="" type="checkbox"/>	More than 3 percent		

Part D - Student Charges Questions

1. Are all full-time, first-time degree/certificate-seeking students required to live on campus or in institutionally-controlled housing?

If you answer Yes to this question, you will not be asked to report off-campus room and board in the price of attendance (D11)

If you make numerous exceptions to this rule, and have many students living off-campus, please answer No so that this does not cause conflicts with the Student Financial Aid survey.

<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
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2. Does your institution charge different tuition for in-district, in-state, or out-of-state students?

If you answer Yes to this question, you will be expected to report tuition amounts for in-district, in-state, and out-of-state students.

Please only select Yes if you really charge different tuition rates, or you will be reporting the same numbers 3 times.

<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
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3. Does your institution offer institutionally-controlled housing (either on or off campus)?

If you answer Yes to this question, you will be expected to specify a housing capacity, and to report a room charge or a combined room and board charge

<input type="checkbox"/>	No
<input checked="" type="checkbox"/>	Yes
<input type="text" value="670"/>	Specify <u>housing capacity</u> for academic year 2010-11

4. Do you offer board or meal plans to your students?

If you answer Yes to this question, you will be expected to report a board charge or combined room and board charge (D10)

<input type="checkbox"/>	No	<input type="text" value="19"/>
<input checked="" type="checkbox"/>	Yes - Enter the number of meals per week in the maximum meal plan available	
<input type="checkbox"/>	Yes - Number of meals per week can vary (e.g., students' charge meals against a meal card)	

Part D - Undergraduate Student Charges

If the institution charges an application fee, indicate the amount

	Amount	Prior year
<u>Undergraduate application fee</u>		

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5. Charges to full-time undergraduate students for the full academic year 2010-11

Please be sure to report an average tuition that includes all students at all levels (freshman, sophomores, etc.).

	In-district	Prior Year	In-State	Prior Year	Out-of-state	Prior Year
All full-time undergraduate						
Average tuition	\$2,886	\$2,886	\$2,886	\$2,886	\$8,746	\$8,746
Required fees	\$0	\$0	\$0	\$0	\$0	\$0

6. Per credit hour charge for part-time undergraduate students

Please be sure to report an average per credit tuition that includes all students at all levels (freshman, sophomores, etc.).

	In-district	Prior Year	In-State	Prior Year	Out-of-state	Prior Year
Per credit hour charge	\$121	\$121	\$121	\$121	\$366	\$366

Part D - Student Charges - Room and Board

10. What are the typical room and board charges for a student for the full academic year 2010-11?

If your institution offers room or board at no charge to students, enter zero

If you report room and board separately, leave the combined charge blank. If you report a combined charge, leave the room and board charges blank

Room and board charges

Room charge (Double occupancy)

Board charge (Maximum plan)

Combined room and board charge

(Answer only if you CANNOT separate room and board charges)

	Amount	Prior Year
Room charge (Double occupancy)	\$3,860	\$3,860
Board charge (Maximum plan)	\$3,296	\$3,296
Combined room and board charge	NA	

Part D - Student Charges - Price of Attendance

11. Price of attendance for full-time, first-time undergraduate students.

Please enter the amounts requested below. These data will be made available to the public on College Navigator. If your institution participates in any Title IV programs (Pell, Stafford, etc.), you must complete all information for the current year. Estimates of expenses for books and supplies, room and board, and other expenses are those from the **Cost of Attendance report** used by the financial aid office in determining financial need. Please talk to your financial aid office to get these numbers, to ensure that you are reporting correct numbers.

If the 2010-11 tuition and/or fees for entering students are covered by a tuition guarantee program, check the applicable box(es) under 'Tuition Guarantee'. Additionally, if the guarantee is not for a 0% increase, please indicate the maximum % increase that is guarantee. *These numbers are expected to be fairly small.*

Charges for full academic year	2007-08	2008-09	2009-10	2010-11	Tuition Guarantee (check only if applicable to entering students in 2010-11)	Guaranteed increase %
Published <u>tuition</u> and <u>required fees</u>:						
In-district						
Tuition	\$2,596	\$2,726	\$2,886	\$2,886		
Required fees	\$0	\$0	\$0	\$0		
Tuition + fees total	\$2,596	\$2,726	\$2,886	\$2,886		
PY tuition+fees total	\$2,596	\$2,726	\$2,886			

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Charges for full academic year	2007-08	2008-09	2009-10	2010-11		
Published tuition and required fees:					Tuition Guarantee (check only if applicable to entering students in 2010-11)	Guaranteed increase %
In-state						
Tuition	\$2,596	\$2,726	\$2,886	\$2,886		
Required fees	\$0	\$0	\$0	\$0		
Tuition + fees total	\$2,596	\$2,726	\$2,886	\$2,886		
PY tuition+fees total	\$2,596	\$2,726	\$2,886			
Out-of-state						
Tuition	\$8,360	\$8,674	\$8,746	\$8,746		
Required fees	\$0	\$0	\$0	\$0		
Tuition + fees total	\$8,360	\$8,674	\$8,746	\$8,746		
PY tuition+fees total	\$8,360	\$8,674	\$8,746			
Books & Supplies	\$900	\$1,160	\$1,178	\$1,144		
On campus:						
Room and board	\$6,494	\$6,814	\$7,154	\$7,154		
Other expenses	\$1,940	\$1,960	\$1,782	\$2,234		
Room & board & other expenses	\$8,434	\$8,774	\$8,936	\$9,388		

Part E - Athletic Association

1. Is this institution a member of a national athletic association?

<input type="checkbox"/>	No
<input checked="" type="checkbox"/>	Yes - Check all that apply.
<input type="checkbox"/>	National Collegiate Athletic Association (NCAA)
<input type="checkbox"/>	National Association of Intercollegiate Athletics (NAIA)
<input checked="" type="checkbox"/>	National Junior College Athletic Association (NJCAA)
<input type="checkbox"/>	United States Collegiate Athletic Association (USCAA)
<input type="checkbox"/>	National Christian College Athletic Association (NCCAA)
<input type="checkbox"/>	Other

2. If this institution is a member of the NCAA or NAIA, specify the conference FOR EACH SPORT using the pull down menu.

Sport	NCAA or NAIA member		Conference
Football	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes-Specify	
Basketball	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes-Specify	
Baseball	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes-Specify	
Cross country and/or track	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes-Specify	

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General Information

Mission Statement <http://www.potomacstatecollege.edu/about/philosophy.html>

Are all the programs at your institution offered completely via distance education?		No
Special Learning Opportunities	Distance learning opportunities (e-learning)	
	Study abroad	
Student Services	Remedial services	
	Academic/career counseling services	
	Employment services for current students	
	Placement services for program completers	
	On-campus day care for children of students	
Credit Accepted	Dual credit (college credit earned while in high school)	
	Credit for life experiences	
	Advanced placement (AP) credits	
Undergraduate students enrolled who are formally registered with office of disability services		6%

Pricing Information

Estimated expenses for academic year for full-time, first-time students	2007-08	2008-09	2009-10	2010-11
In-district tuition and fees	\$2,596	\$2,726	\$2,886	\$2,886
In-state tuition and fees	\$2,596	\$2,726	\$2,886	\$2,886
Out-of-state tuition and fees	\$8,360	\$8,674	\$8,746	\$8,746
Books and supplies	\$900	\$1,160	\$1,178	\$1,144
On-Campus Room and Board	\$6,494	\$6,814	\$7,154	\$7,154
On-Campus Other Expenses	\$1,940	\$1,960	\$1,782	\$2,234
Off-Campus Room and Board				
Off-Campus Other Expenses				
Off-Campus with family Other Expenses				
Average undergraduate student tuition and fees for academic year 2010-11	Tuition	Fees		
In-district	\$2,886	\$0		
In-state	\$2,886	\$0		
Out-of-state	\$8,746	\$0		
Alternative tuition plans	Tuition payment plan			

Admissions Information

Open admission	Yes
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